

**KENTUCKY REGISTERED BUILDER/REMODELER
MINIMUM PROGRAM STANDARDS**

(as set by the Madison County Home Builders Association Registered Builder/Remodeler Committee)

A Builder/Remodeler must meet the following criteria for becoming a Registered Builder/Remodeler to the satisfaction of the Registered Builder/Remodeler Committee of the Madison County Home Builders Association (MCHBA).

1. Be a member in good standing of Madison County Home Builders Association and have successfully completed at least three (3) major construction projects (which can include remodeling projects) within the past two (2) years to the satisfaction of the Registered Builder/Remodeler Committee. Applicant must have controlled and supervised all phases of construction.
2. The member's primary occupation must be in the building or a related contracting industry for a period of no less than two years.
3. Be sponsored by a MCHBA Registered Builder/Remodeler member in good standing.
4. No Registered Builder/Remodeler shall perform work or provide goods to a consumer without written contract if the aggregate contract price exceeds one thousand, five hundred dollars (\$1500). The written contract is required to contain the following provisions:
 - a. Names and address of all parties to the contract
 - b. The date of execution of the contract
 - c. A description of the work to be performed by the contractor
 - d. Simple and clear payment terms
5. Issue an express warranty of the work effective for a period of not less than one (1) year and otherwise describing the scope and the extent of the warranty in a form acceptable to the MCHBA Registered Builder/Remodeler Committee.
6. All members must carry Kentucky Workers' Compensation Insurance (submit annual certificates of all Workers' Compensation Insurance), and maintain a minimum of \$500,000 in liability insurance.
7. Submit favorable references from:
 - a. three (3) customers
 - b. three (3) suppliers
 - c. one (1) financial institution
8. Submit to a conciliation program in an effort to resolve disagreements between a member and a customer. If conciliation fails, the customer and builder shall enter into binding arbitration.
9. Complete a minimum of six (6) hours of continuing education over a one (1) year period. Two (2) of these hours must be in completed safety training for the construction industry and four (4) of these hours must be completed in the business management and/or technical areas of the construction industry.
10. Sign a Registered Builder/Remodeler agreement indicating continued compliance with all minimum standards.
11. Attend a minimum of four (4) MCHBA membership meetings a year.

These are minimum standards set by the MCHBA Registered Builder/Remodeler Committee and may be changed at any time and without notice. This Minimum Programs Standards is effective April 1, 2008.